

# NPE PTO MEETING MINUTES

November 7, 2012, 10:30

NPE Conference Room

The meeting was called to order at 10:35 by Angie Henry, NPE PTO President. Also in attendance were Mr. Kern (Principal), Lori Burks (Vice President), Jill Canada (3<sup>rd</sup> Grade Teacher), and 2 members.

Minutes from the August 21, 2012 meeting were presented and approved.

Financial Report – Combined bank balance is \$43,594.03 as of 11/6. The Budget Report from PTO Manager was presented and reviewed. Please be sure to turn in your receipts for reimbursement. There are several committees with no recorded expenses as of yet. No one had any questions or changes. The report was approved.

**6<sup>th</sup> Grade Celebration:** Erika Twyford –

**Box Tops:** Lynette Hulet, Codi Strong – The Box Tops committee has had the great support of 7 parent volunteers who have been busy cutting, sorting and organizing Box Tops, Campbell's Labels for Education and Tyson A+ tags. We have had 2 collections so far in the school year and had great response from the school community. We have collected and submitted 10,500 box tops and 6,494 bonus box tops. We anticipate receiving \$1,699.40 from our first submission. The next collection date is Friday, November 16.

**Carnival/Auction:** Margie Waddick, Angie Henry – After many discussions, the committee has decided to have a live Auction with Carnival again this year. Local vendors also will be present. Classrooms will be asked to donate items or gift cards for themed baskets. The theme for the carnival will be "*Rockin' through the Ages at NPE*" or something similar. Theme days will include 50's – 90's music, memorabilia, and clothing.

**Discover Indy Coupon Books/Brax Spirit Cups** – Jennifer Bain, Lori Burks – This year's new fundraiser was a HUGE success! We profited \$17,491 - \$2,000 more than last year. Both the coupon books and cups were very popular. Sending the cups home with each child really helped with the sales as well as the incentive of if you sold 2 sets of cups you got to keep the cup. The Silly Safari Party was a success with a turnout of about 150 kids. A couple of the parents shared their disappointment with the Silly Safari party. A lot of the kids were bored and would rather have the Bouncy House and Karaoke Music. The Silly Safari rep, Kelly Beatty, will be advised. The last few cup deliveries (12 exchanges) will be made by the end of this week. Thank you committee chairs for an outstanding job!

**Market Day:** Jessica Moore, Natalie Young – Sales are now scheduled for September through June. Upon parent request, we will be kicking off a Cookie Dough sale on November 15 with pick-up on December 11. Every student selling 1 box of cookie dough will win a prize. Students are asked to sell only to family, friends, and co-workers – no door to door sales required.

**McDonald's Family Nights:** Beth Stuczynski, Becky Johnson – The first Tuesday of every month from 5-8pm is NPE fundraising night. We have had 3 events thus far. Starting in October we implemented a Student/Teacher incentive program. Students can check in at the PTO table and the class with the highest attendance is awarded a prize. October's reward was a Popcorn Party and the teacher received a \$10 gift card.

**Movie Night at Legacy Cinema:** Jessica Moore – At this time, Legacy Cinema is not offering school fundraisers in the evening. We are pursuing the possibility of an NPE day at Legacy over the holiday break.

**Room Parent Coordinator:** Trice Greene – The Halloween Parties were a great success. The kids had a wonderful time. The committee will be ordering snack items in the next couple of weeks for the Christmas holiday party on Friday, December 21. Christmas parties will start at 2:30. Room parents are asked to arrive no earlier than 2:00 for set-up. Also, please be sure to help clean up the classrooms following the party. Not every classroom is swept every night so whatever the room parents can do to help would be greatly appreciated.

**Spirit Wear:** Missy Ackerman – Apparel sale is underway. Check out the flier on line. Sizes and samples are available in the office. One of the parents suggested hanging the samples so that family entering the lobby will see the samples more easily. If a rack on wheels was used, the rack could be rolled around to keep out of the way and then locked at night for safekeeping.

**Student Directory & Website:** Jen Popp – Student Directories were sent home the week of October 29. NPE PTO would like to thank the Hehmann family and Fineline Printing Group for donating a portion of the printing costs of the Student Directories. Please pass along any feedback about the Student Directories on how they could be improved next year to Jennifer Popp at [jpopp@npepto.com](mailto:jpopp@npepto.com). The students' contact information was populated from the InfoSnap School Registration process and choosing to share the information with the PTO for the Student Directory as of end of August 2012.

Please contact Jennifer Popp at [jpopp@npepto.com](mailto:jpopp@npepto.com) to have information added to our <http://www.npepto.com/> website, emails sent to parents and NPE Staff or Facebook announcements. We now have the ability to email short surveys or forms to our parents and staff at NPE using Google Docs. Contact Jennifer Popp if you'd like to collect information/feedback for a project etc.

**Teacher Appreciation:** Missy Ackerman, Lynna Rooks – November is our pie collection for all of NPE staff. So far we have 39 pies that have been volunteered. We still need 11 more. Pies are to be delivered to NPE on the Tuesday prior to Thanksgiving so the committee can distribute on Wednesday. Please consider giving. Planning for 2nd Annual NPE Staff & Spouse Christmas party has started. Lots of fun ideas are being discussed.

**Yearbook:** Angela Phillips, Kori Murphy – The committee is meeting by phone or in person almost every Thursday. We have begun to arrange the layout and will be going over making sure everyone is accounted for once retakes have been uploaded. We have several people helping with tasks to make this year another success. Mrs. True will head up the 4th grade interviews in the next few weeks. We are working on getting the cover contest wrapped up by Dec. 1<sup>st</sup>. We are starting to get pictures uploaded :-)! We will be meeting again Thursday night and hope to do a call out for a large meeting to work with a few in each grade on making sure we get every student in the book :-)!

#### **Old Business:**

#### **New Business:**

- Next year's PTO Board – Next year, VP Lori Burks and Treasurer Mary Imel, will be serving the second year of 2-year terms. The President position will need to be filled as Angie's youngest

child will be attending DCMS next year. It's time to start looking now – we don't want to wait until April.

- PTO Joint Fundraiser with SCE and BWE – The Presidents of NPE, SCE, and BWE are meeting on Monday, November 12, to discuss the possibility of having a joint fundraiser – most likely a Golf Outing. Details to follow.
- Budget Ideas – Mr. Kern offered a couple of suggestions for the PTO to consider for the upcoming Budget in May, 2013. He mentioned that the playground equipment needs a fresh coat of paint and weeds sprayed – projects that should be completed over summer break. He is also planning a meeting with Mr. Perdue to discuss playground drainage and mulch problems. In the past, the PTO has helped pay for these maintenance items.

The meeting adjourned at 11:25.

**OUR NEXT MEETING IS SCHEDULED FOR TUESDAY, FEBRUARY 5, 2012 AT 7:00 at  
McDONALD'S during McDonald's Night**