

NPE PTO Minutes
November 5, 2013, 7:00
NPE Library Media Center

President Lori Burks called the meeting to order at 7:00. Present were Mr. Kern, 1 board member, 5 staff members and 9 PTO parents.

The October 1st Minutes were distributed, read and approved.

Financial Report: Mary Imel – Savings Account balance of \$16,831.24 and Checking Account Balance of \$34,165.15 was reported.

6th Grade Celebration: Donna Reed- The 2nd 6th grade dance will be held at NPE on Friday, November 15 from 6-7:30pm. A meeting to be set up with Mr. Kern this month to discuss details of 6th grade celebration. Mr. Kern suggested sending out an announcement looking for volunteers to help with the dance.

Art Fundraiser: Beth Stuczynski- Artwork has been collected from Mrs. Arafa's class. Mr. Gaw is currently working on collecting artwork from all grade levels. Final collection date is set for January 17th. Artwork must be shipped to Silver Graphics by Feb. 7th.

Box Tops: Lynette Hulet-A submission was sent to Box Tops for \$1,284.00. The final total from this submission will be sent to us on December 15th. Working on tallying August/October classroom winners. Next Box Tops pick up will be November 22nd.

Carnival: Karen Rist/Ruby Short- Some prizes have been bought with a list of others that we would like to purchase. Another planning meeting will be set up in the next week. Got quotes from Mozzi's regarding dinner options for that night. Will send an email to counselors regarding student volunteers to help with games for possible community service hours.

Discover Indy Books: Lori Burks- Done!

Market Day: Natalie Young – Our total MD for October was \$166.21, down from \$300 in September. Before the next MD pick up an email will be sent to the volunteers to verify they can help that night. Cookie Dough fliers will go out for the December sale with prizes for selling it. Codi will send out an email to let people pies are available for order through MD for teacher appreciation.

McDonald's Family Nights: Beth Stuczynski- NPE night is the first Tuesday of every month. They next one will be November 5th. Email was sent out to get volunteers. Next 2 nights are covered.

Room Parent Coordinator: Lori Burks – Chair stepped down from position. Jen and Beth were instrumental in getting things lined up for Halloween party. They were a great success. The kids had a wonderful time. Each classroom has a room parent at this time. Teachers will be contacted to see how the parties went and provide feedback. The Christmas party will be on December 20th at 2:30. Any ideas for a cool snack would be great – taking into consideration allergies (Rice Krispy Treat/Dilly Bars from DQ. Etc.) Snacks will be decided soon and purchased. Room Parents are asked to arrive no earlier than 2PM to set up. Also, please be sure to help clean up the classrooms after the party. It has been discussed that next year we only ask for parent volunteers on line or paper copy vs. asking them on the \$5 party envelopes. May have a parent who is willing to step up as the room parent coordinator. Will contact her this week. Will send out additional information to room parents that might help with ideas and ways to schedule parties.

Spirit Wear: Missy Ackerman- Sale started on Friday, November 1, 2013. Sale will end November 8.

Student Directory & Website: Jen Popp – Done!

Teacher Appreciation: Codi Strong/Jessie Hurst-Another Teacher cart was on October 28th with a pumpkin theme. An email regarding the collection of pies for staff for Thanksgiving went out last week. Pies will be collected November 25th. A meeting with Mr. Kern/2nd grade teachers/Co-Presidents will be tonight to discuss details of the Christmas Party which will be Wednesday, December 18th. Teacher "Favorites" Surveys were also distributed to all teachers to fill out, return to Codi to be passed on to individual room parents. They can pass along to all parents in their classes.

Golf Outing: Fred Burks – Meeting is in the works. Proposed date has been set as May 17th.

Yearbook: Angela Phillips/Dan Bowers- Yearbook committee is in need of pictures. There will be a meeting this month to assign committee task watch for newsletter; Interstate Studio's new software was delayed in launching. Training will be set up in the next week or two. We have a lot of important dates coming. The annual Yearbook Cover contest will be announced in this week's newsletter. All entries need to be submitted by December 2nd.

Old Business:

Orange Leaf- We would get 20% of all purchases. We have the paperwork and just need to set a date.

Budget increase for teacher appreciation committee – Codi will work on a proposal. No money needed at this time. May revisit issue at a later time.

Pacer fundraiser date had been changed. New date is set for January 4, 2014.

New Business:

New date proposed for future meetings to be on the 2nd Tuesday of each month so it would not interfere with McDonald's night. Jan. 14, Feb. 11, March 11. April and May dates will be set at a later time.

The meeting was adjourned at 8:00.

**OUR NEXT MEETING IS SCHEDULED FOR TUESDAY, January 14th, 2013 AT 7:00
NPE Library Media Center**