

NPE PTO Minutes  
August 13, 2013, 7:00  
NPE Library Media Center

Vice President Lori Burks called the meeting to order at 7:00. Present were Mr. Kern, 4 board members, 9 staff members and 10 PTO parents.

The May 14<sup>th</sup> Minutes and Budget were distributed, read and approved.

Treasurer, Mary Imel, gave the Financial Report. A reconciled bank balance of \$42,057.63 was reported.

**Nomination of Officers:** Fred and Lori Burks were nominated and voted in as Co-Presidents. Beth Stuczynski was nominated and voted in as Vice President.

**6<sup>th</sup> Grade Celebration:** Donna Reed- No new business to report

**Art Fundraiser:** Beth Stuczynski- Art Fundraiser Confirmation has been faxed to Silver Graphics. They will be sending us posters and fliers that we can distribute. We will also be receiving samples the first part of October for display with Spirit Wear and at any other functions we may have leading up to the ordering date. Labels have been given to Mr. Gaw to place on the back of the artwork that is collected. I will be collecting art from him every 2 weeks and start submitting into a spreadsheet so we can keep track of who we still need pieces from. Monday, January 20th is what we have set as the deadline for art collection. All work needs to be sorted by class, labeled and mailed to Silver Graphics by 2/7. They will send us Personalized Order Forms with each student's artwork pictured. Orders will be collected and organized 2/24-3/4 and mailed on 3/5.

Mr. Kern suggested we ask the pre-school classes to get involved as well.

**Box Tops:** Lynette Hulet-Families will be asked to collect Box Tops, Campbell's soup labels and Tyson A+ tags again this year. Money received from Box Tops will go into general Teacher Funds. Campbell's soup labels collected help us earn points to purchase items like such as playground equipment or materials for the classroom. Our pick-up dates for this school year will be: **8/30, 10/4, 11/22, 1/24, 3/7, 4/24**. The committee will be looking for parent volunteers to help cut and sort box tops and labels for each collection date. Our school has always done an outstanding job participating in this program and the more help we have, the easier the load is for each volunteer. Monthly treats will be given to the class at each grade level who turns in the most items. A party for the overall class winner is tentatively planned for May.

**Carnival:** It was decided that a Friday would be the best day for the Carnival. A tentative date of April 11<sup>th</sup> was set. We are still in need of a chair for this committee. Discussed the possibility of providing a spaghetti/pizza dinner through Mozzi's.

**Discover Indy Books:** Lori Burks- The kickoff is Wednesday, August 21 at 3 pm and will run through Wednesday, September 4. Children who sell 4 books (\$100) will be invited to the Karaoke/Bounce House Party. Still working on a date for the party-looking at Friday, September 27 from 3:30-5:30. Volunteers will be needed to help with this party. The top 3 sellers will receive prizes. The school goal is to raise \$7,500 to help supply classroom needs throughout the year. Books should be delivered the week of September 30 if not sooner. Also discussed sending out a letter stating cash donations will be accepted in lieu of purchasing product.

**Market Day:** Natalie Young – First Sale will be on Tuesday, September 17. Goal for this school year is to raise \$2,000!! Leigh Johnson and Julie Sund will be helping again this year to sort and pack customer orders. Another volunteer or two would be helpful.

**McDonald's Family Nights:** Still waiting to hear if this will happen this year. We discussed the possibility of similar fundraisers at other restaurants in the community. Codi Strong said she would look into McCallister's Deli. Papa Murphy's, Mozzi's and Mama Nita's were also mentioned.

**Room Parent Coordinator:** Erika Twyford- Envelopes asking for \$5 donation for school parties as well as possible interest in being a room parent has been sent home. Deadline for those to be returned to school is Friday, August 16. The committee would like to have 2 room parents per classroom. Room Parent Meeting will be set once each classroom has at least 1 volunteer. Out of the 22 classroom (not including preschool) 18 classes have at least one parent who has volunteered.

**Spirit Wear:** Missy Ackerman- Company used last year has been contacted to see if they are willing to supply the NPE apparel sale again this year. Looking at dates the first of November with delivery dates in December.

**Student Directory & Website:** Jen Popp – PTO website is up to date <http://www.npepto.com/>. Please contact Jennifer Popp at [jpopp@npepto.com](mailto:jpopp@npepto.com) or by calling/texting 513-4459 to have information added to our <http://www.npepto.com/> website, website blog, emails sent to parents and/or NPE Staff or Facebook announcements. Committee chairs, please take a look at the website and let Jen know of any changes or updates. A list of volunteers will be sent to the committee chairs once all paper volunteer forms have been entered (deadline to return form was set for 8/16/2013). Google Docs can be used to email short surveys or forms to our parents and staff at NPE. Contact Jen Popp if you'd like to collect information or feedback for a project etc. The Student Directory will be created from the school's official registration process. Once that list is received, we will evaluate how many families agreed to share their information for the Student Directory and then send home a form if necessary. This year, we are going green and will save the \$750 that was budgeted for the creation of the Student Directory booklet. The Student Directory will be created in a format that can be emailed to parents and stored on a password protected page on the website. Please send any feedback for improvements or changes to the Student Directory and/or any additional information you'd like to see included to Jen Popp. Like us on Facebook at <https://www.facebook.com/pages/New-Palestine-Elementary-PTO/106618323096> or by clicking on the Facebook logo on the right side of page on <http://www.npepto.com/>.

**Teacher Appreciation:** Codi Strong, Jessie Hurst-The committee kicked off the school year with a catered lunch from McAlister's Deli, the day before school started. Several volunteers contributed desserts to keep our cost on budget. It seemed to be enjoyed by all. On August 17th there will be a teacher appreciation dinner at the Didelots home. This will be in place of the Christmas Party this year. The committee is hoping to begin the treat cart again this year along with Thanksgiving pies.

**Yearbook:** Angela Phillips, Dan Bowers- Inter-State Studios has been contacted and a meeting will be set up in September to sign a contract and determine important dates for the school year.

**New Business:**

Teacher Appreciation Chair-Codi Strong would like to discuss the PTO making a donation to the Arthritis Foundation instead of contributing money, food etc. to the Fundraiser held at the Didelots. It was agreed that we would donate \$150.00

Mr. Kern discussed the possibility of a new fundraiser with the Indiana Pacers. It is thought that we may do a Southern Hancock County night instead of just an NPE night.

Fred Burks and Mr. Kern discussed a playground clean up possibly being done by the Brookville Road Community Church (BRCC) as a Community Service project. It was thought that the PTO may just collaborate with the BRCC to have a larger work force.

The meeting was adjourned at 8:00.

**OUR NEXT MEETING IS SCHEDULED FOR TUESDAY, October 1, 2013 AT 7:00  
NPE Library Media Center**