

# **PTO Meeting Agenda**

## **August 18, 2010**

### **6:30**

**President: Missy Ackerman** Welcome, Introductions of new board and committee chairs.  
Theme: Renew, Reuse & Recycle.

**Vice President: Sysily Miller**

**Treasurer: Angie Henry:** The PTO started the school year with \$13,762.20 in checking, \$15,413.89 in regular savings, and \$21,339.07 in playground equipment savings.

Since the start of the year, \$878.76 has been disbursed and at least another \$7,000 will be paid by the end of August.

**Secretary: Sharon True** – approval of minutes

**Apparel: Sysily Miller:** The fall apparel sale will kick off mid to late September. We are currently working with Heather Hill and her apparel company to come up with a great assortment of product. At BTS night we sold “Class of” t-shirts. The t-shirts sale was successful, so we will also be offering them during the fall sale. Stay tuned more details coming soon!

**Auction: Kori Murphy, Ann Didelot, Lynna Rooks, Jennifer Popp, Missy Ackerman:** Golf Outing & Bingo

**Box Tops: Kayann Klepper & Angie Henry:** Box Tops for Education, Tyson Tags, and Campbell's Point Labels will be collected and redeemed by the PTO again this year. The program will be run a lot like it was last year.

Teachers will receive collection bags and details by the end of August.

Our Collection Dates are:

September 10	January 21
October 15	February 18
November 19	March 18
December 16	April 28

Parties will be given for one class at each grade level as we've done in the past. Parties will include popcorn, ring pops, candy, and/or ice cream! At the end of the school year, a party will be given for the class that collected the most overall.

A wall display will be made for the cafeteria to track each teacher's room progress.

**Brax Cup Sales: Jennifer Bain**

**Carnival: Peggy Jones & Kristina Bayer** Carnival date: March 12, 2011 2pm to 6pm

The theme for the carnival is Recycle/Reuse/Renew. Mr. Kern sent me a map of the K-2 wing. Each grade level would be assigned a knome to represent.

Kristina would like to see if we can add a "recycle" page to the Dragon Express requesting donations, giving the kids/parents some fun facts about recycling and some experimental projects they can do to learn about recycling.

Instead of paying soda for the ring toss, we would like to request donation of empty two liters and fill them with water. This will be an example of re-use.

Kristina is contacting a local recycling company to get some recycle bins and to see if a field trip can be planned.

The bounce house guys want \$400 this year for the bounce house and obstacle course.

The email for the contact at Campus Life is not valid as the email was kicked back to me. Do you have a phone number? I will look up their website and see what I can find as well.

I thought about making the hallway a one way to eliminate congestion in the hallway. We could put paint tape on the floor with arrows for the direction and make "one way" signs.

I also thought if we do not have the auction at the carnival that we could rent table space to local vendors (ie Mary Kay, Pampered Chef, etc.). I was thinking \$25 per table. We could put them in the gym and/or along the walls in the hall to the cafeteria.

Kristina would like to use plants (bulbs and/or seeds) instead of goldfish. This will allow the kids to plant their own flowers.

Kristina wanted to have each class collect pop tabs for a contest -- these can be donated to Riley Hosp. She would also like to have a poster contest on recycling. The winners would be posted at the carnival.

We would like to request donations of baby food jars to use for a game as well.

**Scrip: Sharon Canfield** -Scrip order form N.P.E. is going to be used. It lists many, but not all, of the participating retailers. If you would like to place an order, complete the order form, write N.P.E. P.T.O. a check and return everything to your child's teacher by August 27. We will have your Scrip order available within a week. Pick-up for the first sales will be at N.P.E. on Market Day from 5:00-6:00 or in the school office after this time. For security reasons, we will not send your Scrip order home with your child. You may also register and order online at [www.shopwithscrip.com](http://www.shopwithscrip.com). Use enrollment code CDB4945A1462L when prompted to mark N.P.E. as your organization of choice. Then print your online order listing, write your check and turn into your child's teacher.

Sales will be monthly so plan ahead and put your regular shopping dollars to work for N.P.E.'s "shopping cart fundraising!"

**Entertainment Books & Cookie Dough: Kari Morwick & Lori Burks** The entertainment book and cookie dough sale will start on August 19<sup>th</sup> with a kickoff at 3:00pm. The goal is to raise money for the new playground equipment. The sale will end on September 8<sup>th</sup> and the top 2 sellers will win an iPod Touch or a DSI. We will also host a mega party again this year on September 24<sup>th</sup>. Students selling at least \$100 worth of items will receive a ticket to the party. We're also giving parents the opportunity to simply make a cash donation as some have expressed a desire to skip the 'selling' altogether! A \$100 donation will also gain the student admittance to the party. We're hoping for high participation and a great fundraiser!

#### **Fourth & Fifth Grade Step Up:**

**Market Day: Lori Hagarty & Sysily Miller** Market Day kicks off this year with our first sale on Tuesday September 14 at 5:30! Sale dates for the first semester are as follows: September 14, October 12, November 9 and December 7. Pick up time will be at 5:30. Please note that all dates are on a Tuesday as our sale day/time has changed from last year. Remember we are always looking for volunteers to help us sort and pack each order at every sale.

**Family Night: Sysily Miller & Missy Ackerman:** Roller Cave dates have been set. NPE Family Spirit Night will be held at the Southport Road Chick-fil-A on Wednesday, September 22<sup>nd</sup> from 4-8pm. The promotion for this night will begin very soon in the Dragon Express and fliers will be going home with students. Really looking forward to this event as Chick-fil-A will donate 20% of the total sales we generate! NPE night at Snapperz will be on November 5 from 5 to 9pm. NPE Night at That Fun Place in Greenfield will be on Thursday, January 20

**Room Parent: Trice Greene** Letters and envelopes went home with the students on the first day of school stating that each child is to Pay \$5.00 to cover the cost of this years Holiday parties. These are due back on Aug. 25th. After this date, we can put a blurb in the Dragon Express and hope for more money to come in. I should have a good solid \$ number by Mid-September.

I will start recruiting room parents after Aug. 25th if I do not have a volunteer for a class. I will send a letter home with each child hoping to get a reply. If no reply, I will make phone calls. If no response from this, I will just let the teacher take care of the party and deliver the snack to the room.

**Student Directory: Jennifer Popp:** The hand-written student directory forms were entered on the PTO Manager tool for the forms received by end of day last Friday. We will continue to enter forms as they come in this week. We will compare class lists to those that have registered and will send targeted letters home to families as a reminder to register.

**Teacher Appreciation: Angie Best-Boss and Wendy Heugel** Teacher Appreciation Committee is off to a great start this year. We prepared and served a back to school lunch for 41 staff members on 8/10/10 for \$226.66 (receipts are in Missy's box at school).

Birthday cards will be sent out as well.

We would like some information/direction on how donation requests are made, so the PTO committees can coordinate its efforts and not ask the same businesses multiple times. The national PTO association recommends that TA committees spruce up the faculty washrooms by adding more expensive toilet paper, nicer soaps, etc. Is it possible to do so without causing disruption to the custodial staff?

**Web Site: Jennifer Popp** Discuss who should have access to send emails, set up events etc. Should the Room Parents have access? Did we have any teachers engage with this tool last year? Were they able to log on using the school's network?

Need to know whether we should pursue offering this tool to the teachers and staff to reach their families...Didn't Mr. Kern have difficulty last year...since the network was locked down pretty tight?

**Yearbook: Lisa Hubbard**

Old Business:

New Business:

- Capri Sun Collection
- Education Referendum

**Our next meeting is scheduled for September 29, 2010 at 6:30.**