

**NPE PTO MEETING MINUTES**  
**February 5, 2013, 7:00**  
**McDonald's Restaurant, New Palestine**

The meeting was called to order at 7:00 by president, Angie Henry. Attending were Mr. Kern (principal) and 4 members (including the president).

The Minutes from the November 7, 2012 meeting were read and approved.

Angie presented the YTD Budget vs. Actual. The current bank balance is \$47,651.21. Since the last meeting in November, 2012, a couple of changes have been made to the PTO Fundraiser line items. All Pro Dads has been added as a line item. All Pro Dads is chaired by an NPE dad and will meet monthly. Expenses will be minimal (monthly breakfast items) and income may be substantial. Funds from families and businesses supporting All Pro Dads can make a donation with the understanding that any unused portion will become part of the annual PTO budget. The PTO received enough Room Party funds to cover the expense of the three holiday parties AND treats for the Jog-a-Thon. With regards to PTO expenses, the \$2,400 for My Reading Coach License and \$1,000 for Bulletin Boards will not be used this year. The financial report was unanimously approved.

**6<sup>th</sup> Grade Celebration:** Erika Twyford – Erika and Mr. Kern met in late January to start plans for the 6<sup>th</sup> grade graduation. Possibilities for day of the week and time of day were discussed. The next step is to meet with the 6<sup>th</sup> grade teachers.

**Auction/Carnival/Vendors:** Margie Waddick, Angie Henry – The NPE Auction and Carnival is scheduled for Friday, April 12, 5:30-9:00. *NPE is Rockin' and Rollin'* is this year's theme. Items for classroom auction theme baskets are being collected and are due by February 28. The classroom collecting the most items will receive a Pizza Party and the teacher will receive an additional \$50 for his/her classroom! Vendors are starting to register for booth space. Multiple emails and flyers will be distributed soon.

**Box Tops:** Lynette Hulet, Codi Strong – There has been a total of 4 Box Top / Campbell's Ed label collection dates this school year. There are 3 more scheduled for the remainder of the year. We received \$805.20 from Box Tops for Education from our Spring 2012 submission and \$1412.90 from our Fall 2012 submission. We plan to send in Campbell's Ed labels after the February pick-up date to receive our points from them this Spring. The Box Tops committee continues to be supported by a group of 7 dedicated parents who sort, cut and organize all collected Box Tops and Campbell's labels after each collection date.

**Golf Outing with SCE and BWE:** Angie Henry – NEW OPPORTUNITY – The first annual joint PTO Golf Outing will be held Saturday, May 11 at Hawk's Tail in Greenfield. This is a shot gun event with tee time set at 8:00. Golf, grilled lunch, goodie bags, and prizes will be included with the \$65/player registration fee. Sponsorship and Registration Forms will be available soon. Contact Angie Henry if you're interested in helping plan this fun-filled event ☺

**Market Day:** Natalie Young – With 5 order dates remaining, we will most likely exceed the profit target of \$2,000 this year. We have several monthly volunteers that are making the order sorting a very easy process. Thank you!

**McDonald's Family Nights:** Beth Stuczynski, Becky Johnson – Attendance seems to have leveled off. We will continue to offer classroom and teacher incentives on a monthly basis.

**Room Parent Coordinator:** Trice Greene – DQ Dilly Bars, Gatorade, and Capri Suns will be served for the Valentine's Party next week. Remaining funds from family contributions are being used to purchase drinks and snacks for the K-6 Jog-a-Thon the week of 2/19.

**Student Directory & Website:** Jen Popp – DONE! Check with Mr. Kern to see if the NPE School Directory can be a part of the InfoSnap School Registration process again next year. Discuss having Grandparents added to PTO Manager for those that would like to volunteer. Contact Jennifer Popp at [jpoppp@npepto.com](mailto:jpoppp@npepto.com) to have information added to our <http://www.npepto.com/> website, emails sent to parents and NPE Staff or Facebook announcements.

**Teacher Appreciation:** Missy Ackerman, Lynna Rooks – Monthly treats are being delivered to the teachers. We are starting to get ideas for teacher appreciation week in May.

**Yearbook:** Angela Phillips, Kori Murphy – Year Book Team is working hard to wrap up and produce another great yearbook that has become a NPE tradition. Kori and Donna are working on layout. Sharon True once again did the 4th grade interviews and Dan Bowers is putting them in a layout that we can upload. We will except snap shots of children (group of 2 or more) until Feb 15. As of Feb. 4, 380 books have been ordered with a big thanks to Becky Coovert for inputting the orders. We hope to have yearbook finished for review by March 1st and it is due for submission mid March. We did extend that this year in order to have time to add Valentine's Day pictures and add some new pages to the year book. Big thanks to Kori Murphy, Donna Reed, Dan Bowers, Sharon True, Becky Coovert, and Erin Amones for making an amazing team this year.

#### **Old Business:**

- Next year's PTO Board – Next year, VP Lori Burks and Treasurer Mary Imel, will be serving the second year of 2-year terms. The President position will need to be filled as Angie's youngest child will be attending DCMS next year. **Interest?**
- Budget Ideas – Mr. Kern offered a couple of suggestions for the PTO to consider for the upcoming Budget in May, 2013. He mentioned that the playground equipment needs a fresh coat of paint and weeds sprayed – projects that should be completed over summer break. He is also planning a meeting with Mr. Perdue to discuss playground drainage and mulch problems. In the past, the PTO has helped pay for these maintenance items. **Cost estimate?** Mr. Kern is going to collect expense data prior to the budget meeting in May for needed maintenance.

#### **New Business:**

- Funds for defibrillator (AED) ? NPE is purchasing an AED unit to be kept in the gym. Mr. Kern asked the PTO to share the expense with the nurse, high school athletic dept, and corporation. The group voted unanimously to reallocate any remaining balance needed from the unused funds (\$3,400) to help pay the expense (approximately \$800).

The meeting adjourned at 7:55.

**OUR NEXT MEETING IS SCHEDULED FOR TUESDAY, APRIL 16, 2012 AT 7:00  
NPE Library Media Center**